

**No.A.36011/1/2020-HC(AB)/93**  
**THE GAUHATI HIGH COURT**  
**AIZAWL BENCH:: AIZAWL**

Dated Aizawl, the 20<sup>th</sup> April, 2020

**ORDER**

Pursuant to the Order dated 17.04.2020 issued by the Principal Seat of the Gauhati High Court, Guwahati, and in supersession of this Registry's Circular dated 17.04.2020, this is for information to all concerned that for prevention and control of the novel Coronavirus Disease (COVID-19) the following instructions are to be followed by the Officers and Staff of the Gauhati High Court, Aizawl Bench for holding of Courts and the Administrative functioning of the Registry :-

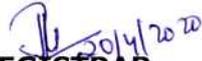
1. All Officers from the rank of Administrative Officer (Judl.)/In Charge(s) of the concerned Section(s) and above shall attend office as usual on all working days during the period from 20.04.2020 to 03.05.2020.
2. Administrative Officers(s) (Judl.)/In-charge(s) of the concerned Sections of this Registry shall allot the roster duties amongst the staff as per requirement. Moreover, Administrative Officer(s) (Judl.)/In Charge(s) of the concerned Section(s) shall ensure that the urgent works of their respective Section(s) are not affected.
3. The aforesaid roster should not be treated as Vacation/leave. The Officer and staff who are off-duty for the day, shall have to remain in station and if urgency/exigency of service arises, they will be communicated and in such scenario, the concerned Officer/staff has to report to this Registry at the earliest.
4. Court Officer will ensure the presence of sufficient numbers of Usher/Court Attendant/Sanitation Attendant, etc. for the smooth functioning of the Court proceedings as well as Office functioning of this Registry during the roster period.
5. The staff attached with Officer(s) will attend duty as per the direction of the concerned Officer.

  
**(HELEN DAWNGLIANI)**  
**REGISTRAR**

Memo No.A.36011 /1/2020-HC(AB)/93 : Dated Aizawl, the 20<sup>th</sup> April, 2020

Copy to:-

1. P.S. to Hon'ble Mr. Justice Michael Zothankhuma, Portfolio Judge for Aizawl Judicial District for kind information of his Lordship.
2. P.S. to Hon'ble Mr. Justice Nelson Sailo, Portfolio Judge for Lunglei Judicial District for kind information of his Lordship.
3. Registrar General, Gauhati High Court, Guwahati for information. This has a reference to his Order No. HC.V-77/2011/253/Estt(Pt.5) dated 17.04.2020
4. All Officers and Staff, Gauhati High Court, Aizawl Bench for favour of information and further necessary action.
5. Medical Officer and staff, Gauhati High Court, Aizawl Bench for favour of information and further necessary action.

  
REGISTRAR